

DEEPDALE GARDENS HAPPENINGS



Deepdale Gardens Corporations- 60-33 Marathon Parkway, Little Neck NY 11362

November 4, 2013

Issue: 2

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Shareholder Communication Fall Clean-up Capital Improvements Helpful Tips **Important Dates and Numbers**

Monthly Board Meeting- December 9, 2013 at 7:00 pm

Deadline to be on Meeting Agenda- December 5, 2013

Deepdale Management Office: 718.428.6011 Deepdale Maintenance Office: 718.631.8551

Emergency Maintenance Number: 917.826.5770

Epic Security Site Number: 917.374.5586

SHAREHOLDER COMMUNICATION

Please remember that a resident needs to be on the agenda to introduce a new subject at the monthly board meeting. To get on the agenda, please contact the management office two days before the scheduled meeting. This does not prevent a resident from raising a question on a subject matter introduced by the Board or by another resident on the agenda. The Board is requiring this to improve the flow of information to residents by allow us time to do research on the matter.

FALL CLEAN UP

With the leaves falling and the weather changing Deepdale has started the annual fall cleanup program. You should have received communication last week on how your part, as a shareholder, is contributed. If you have any questions about the instructions provided, please contact the Deepdale Management office.

CAPITAL IMPROVEMENTS

Concrete and brick pointing work has ceased for the fall\winter months.

HELPFUL TIPS

As the weather changes here are some helpful tips to keep warm and remain energy efficient:

- 1. Keep the windows closed in the winter months to lock heat in. Please note if you are too hot or cold please contact the maintenance office for advice. For those shareholders who are too warm please submit a letter to the Board of Directors to find out about additional projects.
- 2. Install covers on the interior of the air conditioners to prevent drafts
- 3. Leave your shades open during the day to allow natural sunlight into the apartment to aid with heating. Additionally, keep them closed at night to block any unwanted drafts.

HAVE A HAPPY THANKSGIVING!